

Objective	Agreed Action	Start Date	End Date	Accountable Person	Progress	Status	Actioned Required	Evidence Received
Any restrictive practice is proportionate and appropriate for all patients cared for at that point, in that environmental setting.	a) Review department of health guidance on restrictive interventions (April 2014).	19/03/15	30/04/15	MW	All service user will been individually risk assessed	Amber	Templates received from CR for review before decision.	Templates received from CR for review before decision. DR is to conduct a review into restrictive practice to provide assurance that we are adhering to best practice.
	c) Implement & embed with supported training programme.	19/03/15	13/05/15	AC	Awareness sessions for START and My Shared Pathway to be sourced, together with senior level support for care plan instruction	Amber	feedback from Rehab awareness sessions required. Attendant list required. Confirmation of remaining awareness sessions and attendance required.	DR to check this is in place and feedback at action planning meeting.
	) Undertake a review of current governance/assurance systems and processes.				Clearly defined action plan with and goals milestones developed and agreed. GANTT chart showing detail available	Green		New metrics onroduced to be implemented from the 16th October.
	a) Annual hospital ligature risk audit reported to the risk and safety governance group for action and recommendations.	19/03/15	31/03/15	AC	Low secure and Rehab completed and will be reported at the April governance committee.	Amber	Feedback required after Governance Meeting on the 27/04/15 - Rehab received, email sent re low secure, third party review to take place with Jim (Woodleigh)	DR to check this is happening.
					Detailed check list completed during visits	Amber	HD and DD to provide check list	Weekly ops report to be sent to AC
				RW	A review of current PDRs and Appraisal Documentation is under way to explore previously identified training needs	Amber	Review of Personal Development Plan for staff and appraisal form & process – ongoing, AC to provide previously used appraisal form, RW leading (AC/RW)	DR to review supervision paperwork.
	b) Engage with local Practice Nurse	18/03/15	30/05/15	AC	Discussions underway with practice nurse with regards to commencing weekly clinics on site from the beginning of May 2015. RGN	Amber	awaiting confirmation of RGN weekly clinic AC to confirm details. GP or Practice Nurse clinic to be arranged, talking to Garforth MC should hear 11/6/15 (MW)	DR to explore options for employment of a suitable candidate.
		Next Week			Not Started at this stage - Could be a new agreed action			
		Last Seven Days		Green	Action Achieved			
		Last Month		Amber	Process Started & on-going to achieve final agreed action			
				Red	Process not started/delayed or behind schedule			
					In the future so blank			